

**BONDS FOR STUDY LEAVE**

Know all men by these presents that I, .....(Applicant)....., S/o ..... of Vill. ...., P.O..... P.S. ...., Dist. ...., Bangladesh (hereinafter called the 'Applicant') at present serving at Chittagong University of Engineering & Technology (hereinafter called the 'CUET') am held and firmly bound up to the Vice-Chancellor, CUET (hereinafter called the 'Vice-Chancellor') for a sum of Taka ..... (One lack per every year of leave)..... only or salary and allowances to be drawn during the .....(study leave period).....whichever is higher to be paid to the Vice-Chancellor for which payment I bind myself, or my heirs and surety individually and severally.

Signed and delivered this .....(date).....

**WITNESS:**

**Signature:**  
**Full Name:**  
**Designation:**  
**Father's Name:**  
**Relation with Applicant:**  
**Present Address:**

**APPLICANT:**

**Signature:**  
**Full Name:**  
**Designation:**  
**Father's Name:**  
**Permanent Address:**

**Permanent Address:**

Know all men by these presents, I, .....(Surety)....., S/O ..... of Vill. ...., P.O. ...., P.S. ...., Dist. ...., Bangladesh, understand that I am standing surely to .....(Applicant)..... and pledge that in case of failure by the above mention applicant to return to CUET with a maximum period of two months after above mentioned degree program is over, I bind myself and my heirs individually and severally for a sum of Taka ..... only or salary and allowances to be drawn during the .....(study leave period)..... by the applicant whichever is higher to be paid to the Vice-Chancellor, CUET, Chittagong.

Signed and delivered this .....(date).....

**Surety:**

**Signature:**  
**Full Name:**  
**Present Occupation & Designation:**  
**Father's Name:**  
**Relation with Applicant:**

**University Authority:**

**Registrar**  
**Full Name:**  
**Office Seal**

**Present Address:**

**Permanent Address:**

Whereas on this application, the applicant has been selected for post graduate studies in ..... at the University of ..... with the financial assistance from the ..... for a period from ..... to .....

And whereas the Vice-Chancellor, Chittagong University of Engineering & Technology (CUET), Chittagong has agreed to grant him/her study leave for such study.

Now the condition of the bond is such that if the study leave holder returns to CUET within maximum period of two months after the said degree ..... is over and serve at CUET for a period of .....(equal period of leave duration)..... and does not seek employment outside CUET without the prior approval of the Vice-Chancellor then the above written bond shall be void and of no effect, otherwise the same shall remain in full force and virtue.

Signed and delivered this .....(date).....

**WITNESS:**  
**Signature:**  
**Full Name:**  
**Designation:**  
**Father's Name:**  
**Relation with Applicant:**  
**Present Address:**

**APPLICANT:**  
**Signature:**  
**Full Name:**  
**Designation:**  
**Father's Name:**  
**Permanent Address:**

**Permanent Address:**

**WITNESS:**  
**Signature:**  
**Full Name:**  
**Present Occupation & Designation:**  
**Father's Name:**  
**Relation with Applicant:**  
**Present Address:**

**UNIVERSITY AUTHORITY:**  
**Registrar**  
**Full Name:**  
**Office Seal**

**Permanent Address:**

## **Undertaking form**

### **UNDERTAKING FOR TRAINEES ON COURSE/TRAINING / HIGHER STUDIES FOR A DURATION EXCEEDING EIGHT WEEKS.**

I, Mr./Ms ....., a nominee of the Chittagong University of Engineering & Technology (CUET), Chittagong, against a Ph.D/MS/M.Phil or equivalent in the University of ..... training/courses exceeding 8 weeks/do hereby undertake as follows:

1. I do understand that I have been selected for study for a specific period mentioned in the bond and I am honour bound to complete the study successfully within this period and return to the University after this specific study period is over unless otherwise directed by the Registrar, CUET, Chittagong during the study period. In case I fail to return I shall be liable to pay to the Registrar/Comptroller of CUET, Chittagong the amount of money quoted in the Schedule- A/B.
2. I do understand that I am going for ..... Program only and ordinarily under no circumstances I will apply for extension of the period of study during at hand.
3. I shall not seek either domicile in any foreign country or any foreign employment and shall return to the University within a maximum period of sixty days after study period is over.
4. I shall not hesitate to do any practical work/manual labour which I may be required to do as part of my study.
5. I shall not make any correspondence with foreign authorities except on routine matters.
6. I shall conduct myself at all times in a manner required by the University authority providing the study facility and as directed by the Registrar of CUET, Chittagong.
7. I shall conduct myself at all times in a manner compatible with my studies as a scholarship/fellowship holder.
8. I shall devote myself full time to study program as directed by the supervising agency of the country of studies.
9. I shall refrain from engaging in any political, commercial or other activities incompatible with my work/ study program.
10. I shall not incur debts abroad during the study period and shall clear all outstanding bills before leaving the country of study.
11. I shall not enter into any matrimonial engagement with any foreign national without getting proper permission as per law of the country abroad during my study there.
12. I shall be liable to be dismissed from service in case of failure to comply with any of the above conditions (1 to 11).
13. On arrival in the country of study I shall inform my arrival and local address to the Bangladesh Mission and the Registrar, CUET, Chittagong at the earliest.

**VERIFICATION**

It is verified that the above statements and undertaking wilfully given under my signature are true and are understood by me.

\_\_\_\_\_  
Signature of the Nominee